

**TOWN OF HARWINTON
SPECIAL TOWN MEETING
TUESDAY, OCTOBER 18, 2005**

**ORDINANCE ABOLISHING THE BOARD OF ASSESSORS AND PROVIDING FOR
AN APPOINTED ASSESSOR, ASSISTANT(S) TO THE ASSESSOR AND CLERK(S).**

SECTION 1. AUTHORIZATION. This Ordinance is adopted pursuant to Connecticut General Statutes, §§9-185, 9-187 and 9-198, as amended.

SECTION 2. APPOINTED ASSESSOR. On or before November 22, 2005, or sooner upon the first vacancy to occur in the membership of the current Board of Assessors, the Board of Selectmen shall appoint an Assessor (the "Assessor"), to serve for the remainder of such member's term. Thereafter, the term of office of the appointed Assessor shall be for two (2) years, commencing on the second Tuesday following the next municipal election and every two (2) years thereafter, and shall continue until a successor is appointed and has qualified. Any vacancy occurring in the office of the appointed Assessor shall be filled by the Board of Selectmen for the remainder of the term.

SECTION 3. ASSISTANT(S) TO THE ASSESSOR. On or before November 22, 2005, or sooner upon the second or third vacancies to occur in the membership of the current Board of Assessors, the Board of Selectmen may appoint up to two (2) Assistant(s) to the Assessor (the "Assistant(s) to the Assessor"), who shall serve for the remainder of such members' terms. Thereafter, the terms of office of the Assistant(s) to the Assessor shall be for two (2) years, commencing on the second Tuesday following the next municipal election and every two (2) years thereafter, and shall continue until their successors are appointed and have qualified. A vacancy occurring in the office of Assistant to the Assessor shall be filled by the Board of Selectmen for the remainder of the term. The Board of Selectmen are authorized, but not obligated, to appoint up to two (2) Assistant(s) to the Assessor, within the limits of appropriations, depending on workload and available personnel in the Assessor's Office.

SECTION 4. QUALIFICATIONS, COMPENSATION, DUTIES. The Board of Selectmen shall determine the qualifications, compensation, and hours of employment of the Assessor and Assistant(s) to the Assessor, subject to budgetary approval of the Board of Finance. The Assessor and Assistant(s) to the Assessor need not be residents or electors of the Town of Harwinton. The Assessor shall hold a valid CCMA I or CCMA II certification in accordance with the regulations adopted pursuant to Connecticut General Statutes, §12-40a, as amended, and shall be authorized by law to sign the grand list. The Assessor shall supervise the operation of the Assessor's Office and staff, and the Assistant(s) to the Assessor shall act as the assistant supervisors. The Assessor and the Assistant(s) to the Assessor shall be public officials of the Town of Harwinton for any and all purposes.

SECTION 5. CLERICAL ASSISTANCE. The Assessor may appoint up to two (2) Clerks (the "Clerk" or "Clerks"), within the limits of the budget for the Assessor's Office, and subject to the approval of the Board of Selectmen. The qualifications, compensation, and hours of employment of the Clerk or Clerks shall be determined by the Assessor subject to approval of the Board of Selectmen within the limits of the budget for the Assessor's Office. The Clerk or Clerks shall be

encouraged to enroll in the CCMA certification program and to be working toward achieving CCMA certification.

SECTION 6. BOARD OF ASSESSORS PHASED-OUT. The current members of the Board of Assessors shall continue to serve in office until the new Assessor and the Assistant(s) to the Assessor are appointed and have qualified; provided, however, any vacancy in the membership shall be filled as provided in this Ordinance. Effective upon such appointment, or sooner if all the current members resign or cease to hold office, the Board of Assessors shall be abolished, provided that the Assessor and Assistant(s) to the Assessor have been appointed and have qualified; but if not, then the Board of Assessors shall continue to exist and its members shall continue to serve until such time as the Assessor and Assistant(s) to the Assessor have been appointed and have qualified.

SECTION 7. RESOLUTION AND ORDINANCES REPEALED. Resolution No. 53, adopted July 24, 1981, and Ordinance No. 54, adopted October 27, 1981, concerning the number of members of the Board of Assessors and the Board of Tax Review for which an elector may vote, are repealed. On or after the effective date of this Ordinance, an elector may vote for the full number of members of the Board of Assessment Appeals to be elected, pursuant to Connecticut General Statutes §9-199. Ordinance No. 109, adopted October 28, 2003, establishing an Appointed Board of Assessors is repealed.

SECTION 8. EFFECTIVE DATE. This Ordinance shall take effect fifteen (15) days after publication of a summary of its provisions in accordance with Connecticut General Statutes, §7-157(b), and shall be implemented in accordance with the timetable set forth herein.

MOTION BY:

SECOND BY:

VOTE: YEA: _____ NAY: _____

ADOPTED AT TOWN MEETING ON: October 18, 2005

PUBLISHED IN THE: Republican-American ON October 20, 2005

EFFECTIVE DATE: November 4, 2005

HARWINTON TOWN RECORDS: VOLUME 7, PAGES 158 - 159